



OFFICE OF THE CHIEF COMMISSIONER  
CENTRAL TAXES & CUSTOMS, HYDERABAD ZONE

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F.NO.II/39/09/2020-Estt.CC(HZ)-COVID

Dt.16.06.2020

To  
All the Principal Commissioners/  
Commissioners, Central Tax & Customs,  
Hyderabad/Secunderabad/Medchal/RangaReddy  
Customs/Audit-I & II/Appeals-I & II Commissionerates

**ADVISORY-2**

Sir,

Sub: Preventive measures to contain the spread of Corona Virus-Reg.

It is to inform that some of the employees of the zone have been tested positive for Covid-19 or they are having flu like symptoms akin to that of COVID-19. In this regard attention is drawn to the Lettrdt. 12.06.2020 wherein it was requested to share the details of all the employees or staff, who are on sick leave. In continuation to the above the following advisory is issued;

1. Wherever an employee is reported sick with flu like symptoms, he should be advised to seek medical help immediately and the COVID volunteer nominated by the Commissionerate should be regularly in touch with them . In case symptoms persists or worsen, the necessary action/help should be extended to get the employee tested for Covid-19.
2. In case the Covid-19 test is positive, the employee should be advised to home quarantine or hospitalisation as per recommendation of the treating doctor based on his/her symptoms. In case of mild symptoms and where home isolation is advised, the employee shall stay home and follow the homeisolation protocol. The COVID volunteer of the Commissionerate to extend all support to the affected person and his family in organizing medicines/ essential supplies etc.
3. In such a scenario all primary contacts with whom the employee has interacted in the previous 2 days before becoming sick to be prepared and all such employees should be advised to undergo mandatory self-quarantine for 14 days. The details to be shared with

the COVID volunteer who shall monitor the health status of all such employees. In case anyone develops flu like symptoms he/she should be advised to get medical help/ get tested for COVID-19.

4. All other officers/staff who are secondary contact shall work from home for at least one week and also monitor their health status as per the protocol.
5. Necessary action shall be initiated to disinfect the office space/vehicles as per the SOP issued by Ministry Of Health and Family welfare, Govt. of India. In this regard the fumigation services of central warehousing corporation may be availed off (Technical officer CWC ShriChandrashekhar Ph. 8919691354)
6. The Addl./Joint Commissioner (P&V) shall keep the undersigned informed regarding all such employees/staff on a regular basis.
7. List of COVID Volunteers and the accredited laboratories in Telangana for conducting COVID-19 test are enclosed.

This issues with the approval of Chief Commissioner.

Yours Faithfully



(Dr. Manjula D Hosmani)  
Additional Commissioner  
Head, COVID Volunteer Group



मुख्य आयुक्त का कार्यालय, वस्तु व सेवाकर एवं सीमा शुल्क  
OFFICE OF THE CHIEF COMMISSIONER OF GST AND CUSTOMS  
हैदराबाद क्षेत्र, HYDERABAD ZONE

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C.No.II/39/06/2020-Estt.CC (HZ) (Misc.)

Dt.27.03.2020


Office Memorandum

In view of the prevailing circumstances, a network of support volunteers to extend help to the officers/staff of Central Board of Indirect Taxes & Customs, Hyderabad Zone including employees on contract basis residing in or around Hyderabad in the event of becoming sick with COVID-19 or any other medical requirement, is being formed consisting of the following officers

Name of the Commissionerate	Name of the Officer (Smt/Shri/Ms)	Designation	Mobile No./(Office)	Place of Residence
Audit - II	Dr. Manjula Hosmani	Additional Commissioner	9849659101	Manikonda
	Pushpa Raj	Superintendent	9848331170	Moulali
Audit - I	Geelani Basha	Joint Commissioner	9891980050	Gachibowli
	Seetharami Reddy	Superintendent	9440028904	Banjara Hills
Customs	Ravi Jarpula	Assistant Commissioner	8096825854	Khairatabad
Ranga Reddy	Dilip kumar	Assistant Commissioner	9871177993	Maredpally
	G.Rambabu	Superintendent	9848181796	Nagole
Medchal	T. Sanjay Kumar	Superintendent	9848426891	Picket
	P.Venkateswarlu	Superintendent	9885709023	Uppal
Hyderabad	Kundan	Superintendent	9908079470	Shaikpet
	Shiva Reddy	Inspector	9704410444	Maredpally
Secunderabad	Vijay Kumar	Superintendent	8008252819	Warangal
	Ravindra	Superintendent	9032135941	Nacharam
Appeals I	Samdani Khan	Inspector	7097380900	Redhills

The volunteer officers are requested to be available on their mobile 24x7 and to provide assistance to the Officers/Staff/employees on contact basis in distress. The Officer/Staff/employees on contact basis requiring help may call any of the above officers who resides near to their place of residence. The volunteer officers may extend all possible help and support to the Officers/Staff/employees on contact basis, in accessing the Hospital and supply of Medicines/Provisions.

This issues with the approval of the Chief Commissioner.

  
(S.A.UMASHANKER GOUD)  
ADDITIONAL COMMISSIONER (CCO)

## LIST OF ICMR-APPROVED PRIVATE HOSPITAL/LABS CONDUCTING COVID-19 TESTS

Sl. No.	HOSPITAL/LABS
1.	Apollo Hospitals, Jubilee Hills, Hyderabad
2.	Vijaya Diagnostic Centre, Himayathnagar, Hyderabad
3.	Vimta Labs, IDA Cherlapally, Hyderabad
4.	Apollo Health and Lifestyle Limited, Diagnostic Laboratory, Boenpally
5.	Dr. Remedies Labs in Panjagutta
6.	Pathcare Labs in Medchal
7.	American Institute of Pathology and Labs Sciences, Serilingampally
8.	Medcis Pathlabs, New Bowenpally
9.	Yashoda Hospital's department of lab medicine, Secunderabad
10.	Biognosys Technologies Medchal, Malkajgiri
11.	Tenet Diagnostics, Banjara Hills
12.	AIG Hospitals, Gachibowli
13.	Cell Correct Diagnostics, Virinchi Hospital, Banjara Hills
14.	Krishna Institute of medical Sciences, Secunderabad
15.	MAPMYGENOME India Ltd in Madhapur
16.	LEPRA society-blue Peter Public Health and Research Centre, Cherlapally
17.	Lucid Medical Diagnostics in Secunderabad