



केन्द्रीय कर का आयुक्तालय

OFFICE OF THE COMMISSIONER OF CENTRAL TAX

AUDIT-II COMMISSIONERATE, HYDERABAD: लेखापरीक्षा-II आयुक्तालय हैदराबाद

1-98/B/20,21: संवी यमुना प्राइड, कृतिका लेआउट, माधापुर, हैदराबाद-81

1-98/B/20,21: SANVI YAMUNA PRIDE, KRITHIKA LAYOUT: MADHAPUR: HYDERABAD - 81

C.No. I/22/40/2019 - Admn.

Date: 09.05.2020

NOTICE FOR INVITING TENDER FOR OUTSOURCING OF SECURITY SERVICES:

E-tender (in prescribed format) are invited on behalf of O/o the Commissioner of Central Tax, Audit-II Commissionerate, Hyderabad in two bid system (**Part-I: Technical Bid and Part-II: Financial Bid**) from reputed, experienced Companies/ Firms/ Agencies for providing "**Security Services**" through E-procurement initially for a period of 01 (one) year from the date of award and commencement of contract which is extendable for further period on the same terms & conditions after satisfactory performance. The Method of submission of tender, amount of Earnest Money/ Security deposit and General Terms & Conditions, applicable to contract have been mentioned in **Annexure-I**.

DETAILS OF ORGANISATION:-

Sl. No.	Name of Office	Address of Office	Requirement of Security Guard (without arms)
01.	Office of the Commissioner of Central Tax, Audit-II Commissionerate, Hyderabad.	1-98/B/20,21, Sanvi Yamuna Pride, Krithika Layout, Madhapur, Hyd-81 (Ground Floor, 2 nd , 3 rd , 4 th , 5 th)	24 x 7 (Round the Clock)


- The tender enquiry, complete Tender Documents will be available on official website "<https://eprocure.gov.in/eprocure/app>" and can be downloaded from the website from **09.05.2020**
- Bid Submission:** Bids shall be submitted online only at **CPPP** website: <https://eprocure.gov.in/eprocure/app>. Tenderers/Contractors are advised to follow the instructions "Instructions to Bidder for Online Bid Submission" provided at **CPPP Portal**.
- Service Provider have to follow the "Terms & Conditions" provided in **Annexure-I & III**, scope of work as provided in **Annexure-II** and "Requirement of bidder for online bid submission i.e. Technical / Financial bid" provided in **Annexure-IV & V** for online submission of bids and to submit and undertaking as prescribed under **Annexure-VII** and the work is to be performed strictly as per parameters/technical specifications given in **Part I (A) and Part I (B) of Annexure II**. The terms and conditions specific to the contract have been mentioned in **Part-II of Annexure II**. The E-Tender for "Security Service" of Office Premises of Audit-II Commissionerate proforma for submission of tender has been given in **Annexure IV & V** (for Technical Bid) and in BOQ format (for Commercial Bid) to this Notice Inviting Tender. Bid documents may be scanned with **100 dpi** with black and white option which helps in reducing size of the scanned document.
- The tender shall be submitted online in two parts viz. **Technical Bid and Financial Bid**. All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading. The offers submitted by Telephone/Fax/Email etc. shall not be considered. No correspondence will be entertained in this matter.
- Earnest Money Deposit (EMD) or bid security of **Rs. 25,000/- (Rupees Twenty five**

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Thousand only) shall be paid by bidders in the form of Account Payee Demand Draft or Bank Guarantee from any of Commercialized Banks in India, drawn in favour of the Commissioner of Central Tax, Audit-II Commissionerate, Hyderabad The Hard Co. or original documents in respect of Earnest Money must be delivered to the office address, on or before Technical Bid opening date/ time as mentioned in critical date sheet.

7. Tenders will be treated as **non-responsive** and will be **rejected**, at the initial stage itself, if hard copy of EMD is not received on or before opening of technical bid.
8. The bid forms and other details can be obtained from the official website **<https://eprocure.gov.in/eprocure/app> (CPPP Portal)**.
9. **Tenderer who has downloaded the tender documents from the Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app>**, shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered /modified in any manner, tender will be completely rejected, EMD would be forfeited and Tenderer is liable to be banned.
10. All the documents in support of eligibility criteria are also to be uploaded along with Technical bid. The Tenderers are advised in their own interest to upload the scanned copies of the desired papers/documents with their bids, failing which their bids may be declared non responsive. The foremost requirement of participation in e-tender is to have a Digital Signature. Instructions to the bidders to upload the bids online are also enclosed in **Para 5 of Part I-Annexure I and Part II of Annexure I**.
11. The Commissioner reserves the right to cancel the Tender at any time/stage or relax/amend/withdraw any of the terms and conditions contained in the Tender documents without assigning any reason thereof. Any enquiry, after uploading of the bid shall not be entertained.
12. The terms and conditions of the tender are enclosed (PDF format) and the rate (Commercial bid) at BOQ format.
13. Complete tender documents may be download from the Central Public Procurement Portal (<http://eprocure.gov.in>) and the website of the CBEC (www.cbec.gov.in). Information on any issue of corrigendum related to this tender will also be available in e-procurement platform. Offline bids will not be entertained for the tenders published in e- procurement platform.
14. **The Critical Dates for the Tender Submission and processing are as under :**

E-Tender Publishing Date	09 .05.2020
Bid Documents Download Start Date	09 .05.2020
Bid Submission Start Date	10 .05.2020
Bid submission End Date	25 .05.2020
Technical Bid Opening Date	26 .05.2020
Financial Bid Opening date (for those bidders who qualified technical bid)	Intimated after finalization of technical bid.

15. Interested Service Providers are advised to visit **CPPP website** <https://eprocure.gov.in> regularly till closing date of submission of tender for any corrigendum/ addendum/amendment.
16. Financial Bid will be opened for only those bidders who have qualified in Technical bid.
17. Not more than one tender shall be submitted by one contactor or contractors having business relationship. Under no circumstance, will father and his son (s) or other close relationship with one another (i.e. when one or more partner(s) / director (s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parities liable for rejection.
18. In the event of any of the above-mentioned date being subsequently declared as a holiday/ closed day for this office, the tenders will be opened on the next working day at the scheduled time.


(Dr. MANJULA D. HOSMANI)
ADDITIONAL COMMISSIONER