



जी एस टी एवं उत्पाद शुल्क (अपील - II) आयुक्त का कार्यालय

OFFICE OF THE COMMISSIONER (APPEALS-II), GST & CENTRAL EXCISE

७ वी मंज़िल, जीएसटी भवन, एल बी स्टेडियम रोड :: 7th FLOOR, GST BHAVAN, LB STADIUM RD

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Date: 28.07.2020

Trade Notice No. 01 of 2020 / Appeals-II Commissionerate

Sub: Launch of eOffice in Appeals – II Commissionerate, Hyderabad with effect from 07.07.2020– reg.

This is for information of all taxpayers that eOffice, an application developed by the National Informatics Centre under the Ministry of Electronics and Information Technology, Govt. of India, to carry out office work online, has been launched in Appeals – II Commissionerate w.e.f 07.07.2020. The application is designed to establish a paperless environment in Government offices, increase efficiency, transparency, effectiveness, employee convenience and accountability and to give better services to the taxpayers.

2. With the launch of e-office, taxpayers are encouraged to utilize electronic means of communication with the Department. The designated e-mail of this office is cgst.hydappeals2@gov.in. In this regard, it may be noted that since e-office application requires information to be transmitted as pdf files for security reasons, it would be convenient if communications / letters sent to the Department by electronic means are in pdf format, better still if they are in searchable mode, for faster processing by the Commissionerate.

3. Taxpayers are also encouraged to mention their mobile number and email in their communications to facilitate immediate acknowledgement by mail and SMS through the application. They will receive the Diary Number allotted to their communications, which can be used as a reference by them while communicating with the Department in future.

All members of the Regional Advisory Committee, Trade Associations and Chamber of Commerce in the State of Telangana are requested to circulate this Trade Notice among their constituent members for wide dissemination. Difficulties faced or suggestions, if any, may be brought to notice.

(BODDULURI SURESH BABU)
Commissioner (Appeals - II)

Copy forwarded for information and necessary action to-

1. The Trade Associations – As per mailing list.
2. The Chief Commissioner, GST & Customs, Hyderabad Zone, GST Bhavan, Hyderabad.
3. The Principal Commissioners/Commissioners, Hyderabad Zone – All.
4. Officers and Staff of Appeals – II Commissionerate, Hyderabad.
5. Notice Board.
6. Master file.